

APPLICATION FORM AS PER PRIVACY ACT

GENERAL EXPLANATIONS

Owners of personal data, defined as “relevant persons,” (they shall be referred to as “data owners” hereafter) have been given some certain rights in article 11 of the Privacy Act (“The Act”) Number 6698. Applications, related to these rights, made to our Company which is data controller should be made in writing or other methods, determined by the Privacy Council, as per paragraph 1 of article 13 of the Act. In this framework, “written” applications to be made to our Company should be submitted via registered and reply paid letter, using this form.

Method of Application*	Adres where Application will be submitted	Information to be Provided when Application is Sent	Other Information to be Attached to Application
Registered and reply paid letter	CLUB MEGA SARAY Kadriye Mah. Üçkum Tepesi Caddesi No 8 /1 Belek / ANTALYA	“Request for Information on Privacy Act” shall be written on the envelope.	Photocopy of Identification (passport, driving license, etc.)

* Application method has been determined as “written” means of application as per paragraph 1 of article 13 of the Act. If the Council determines other methods, these will be announced to you again by CLUB MEGA SARAY. Your applications which have been submitted to us shall be replied “in the shortest time and thirty days at the most” from the date your request reached us, according to the nature of the request, as per paragraph 2 of article 13 of the Act. Replies will be sent to you as determined by the Council. It is necessary for you to provide us with the information and documents, requested in the form, in full and correctly for your request to be fulfilled in full.

REQUIRED INFORMATION AND DOCUMENTS

Name and Last Name :

Republic of Turkey Identification Number :

Your Relationship with Our Company :

Customer: Business Partner: Visitor: Other:

Address :

Mobile Telephone :

Electronic Mail Address :

Has your relationship with our company ended? :

REQUESTS OF THE APPLICANT

The rights, you can request from our Company which is a data controller according to article 11 of Privacy Act. Assessment shall be made by our company according to the rights you request and the replies will be given to you as per paragraph 3 of article 13 of the Act.

	Subject of Request	Legal Basis	Your Request
	I would like to know whether your company processes my personal data.	Privacy Act Article 11/1 (a)	
	I request information about data processing activities if the company processes my personal data.	Privacy Act Article 11/1 (b)	
	I would like to know the reason they are processed and whether they are used in accordance with their purpose of being processed if my personal data have been processed.	Privacy Act Article 11/1 (c)	
	If my data are transferred to third persons domestically and abroad, I want to know who these third persons are.	PA.a. 11/1 (ç)	
	I think that my personal data have been processed incompletely or wrong and I want these to be corrected.	Privacy Act Article 11/1 (d)	
	Although my personal data have been processed in accordance with the relevant act and other relevant provisions of the act, I believe that the reasons which require them to be processed have disappeared and I want ()*, related to my personal data.	Privacy Act Article 11/1 (e)	* A- to be deleted B- to be made anonymous

	I want my personal data, I think they have been processed incompletely and wrong, to be corrected with third persons, they have been transferred to (Request Number 5).	Privacy Act Article 11/1 (f)	
	Although my personal data have been processed in accordance with the relevant act and other relevant provisions of the act, I believe that the reasons which require them to be processed have disappeared (Request Number 6) and I want my personal data to be ()* with third persons, they have been transferred to	Privacy Act Article 11/1 (f)	* A- to be deleted B- to be made anonymous
	I think that my personal data, processed by your company is analyzed exclusively by automatic systems and I think this causes an unfavorable outcome for me. I reject this outcome.	Privacy Act Article 11/1 (g)	
	I have incurred losses due yo my personal data having been processed against the law. I request compensation of this loss.****	Privacy Act Article 11/1 (h)	

*** Please make the additional explanations :

****Submit documents and evidence which demonstrate your loss.

APPLICANT'S STATEMENT

In line with the requests I have specified above, I would like you to consider the application I have made to your company and inform me.

I declare and undertake that the documents and information I have submitted to your company are correct and up to date and belong to me. I allow the information and documents I have submitted in the application form, restricted to use for the purposes of evaluation of my application, and being replied to, sending the application to me and determination of my identification and address by Club Mega Saray.

I request the reply to be sent to my address, I have provided in the Application Form. I request the reply to be sent to my electronic mail address, I have provided in the Application Form.

SIGNATURE

Related Person who Makes the Application :

Name and Last Name of (Owner of Personal Data):

Application Date _____ :

Signature of the Applicant _____ :

IMPORTANT NOTE: Applications must be made by the person. Applications may not be made for a spouse, relative, child, etc. Club Mega Saray may request documents for verification from the person if it becomes suspicious about the identity of the applicant.